

Client Rep – Piling Works

The Moray East Project is looking to engage an experienced Client Representative, on a contract basis, to support the work of the Project Substructures Team. The Substructures Team is responsible for the engineering, construction and installation of the piles, jackets (WTGs and OSPs) and the transport and installation of the OSP Topsides for the Moray East Offshore Windfarm.

As the project progresses to the construction phase, there is a requirement to provide Client Representation onboard the construction vessels to interface with contractors and oversee and report on the operations conducted onboard of the vessels.

The Client Representatives will report to the Offshore Installation Engineer and represent the Client onboard the construction vessels.

Main Accountabilities:

The Offshore Client Representative shall support the Offshore Installation Engineer as follows:

General:

- Monitor the Contractors operations to check conformity with method statements, risk assessments and ITPs. If necessary, write and issue non-conformance reports.
- Ensure operations do not breach project constraints and requirements imposed by Marine Warranty conditions and consenting restrictions. If required issue non-conformance reports and/or halt works where necessary.
- To have commercial awareness whilst overseeing the work at the offshore sites and to be able to identify if the Contractors do not meet the requirements of the Contract and advise MOWEL accordingly.
- The ability to identify, evaluate and understand the technical and safety risks involved with the Works and advise mitigations against and/or minimise the risks accordingly both directly with Contractors and the Offshore Installation Engineer.
- Maintain a level-headed approach in a potentially challenging working environment
- Liaison with the Offshore Installation Engineer and Contractors regarding any deviations to the work as may be proposed by the Contractor.
- Provide assurance that requirements for personnel health & safety and environmental control in place by the project are adhered to by the Contractor.

Inspections and Witnessing:

- For all operations, ensure the correct implementation of the approved Inspection Test Plans and witness the tests, controls and inspections that are carried out by the Contractor.
- Attend Site Acceptance Tests (SATs) for installation tooling
- Inspection of equipment and associated certification, witnessing of any tests and calibrations that may have to be carried out for the equipment, and inspection/review of data and results.
- Represent the Project as required during witness and inspection hold points or otherwise ensure the timely notification and attendance of suitable project personnel for such witnessing.
- Liaise with Contractor's vessel master / construction manager, project marine mammal noise mitigation system operators and (where appropriate) project site management to ensure the implementation of noise mitigation measures monitoring and controls are implemented in accordance with agreed protocols.

Reporting:

MORAY EAST

OFFSHORE WINDFARM

- Keep a diary constituting a history of all activities at the site during the operation, and the submission of daily progress reports to MOWEL. These shall take the form of a written daily report in addition to reviewing and signing the Contractors DPR. The written reporting will be supplemented with telephone calls to the Offshore Installation Engineer as required.
- Monitoring and review of weather forecasts and recording actual weather conditions for all operations.
- Recording and checking the progress of the work in comparison with the installation schedule and signing off progress against the Contractors documentation.
- To provide on completion of each work package, a report assessing the operations by the Contractor and an overview of progress.
- Perform punch-listing operations.
- Notify and coordinate other project personnel as required for attendance for witness points during the works.

Planning and Communication:

- Discussing planning of the work with the Offshore Installation Engineer, Contractors' Supervisors, Works Manager, Site Marine coordinator and Superintendents to ensure that the phasing of the work is properly arranged to suit the programme and avoid delays.
- Liaising between the Client, Contractors, and other persons who may be affected by the work to promote good working relations.
- Liaise, coordinate and be the point of contact with the Project's Marine Warranty personnel when attending site.
- Provide secondary communication channel / liaison point between project site marine coordinator and Contractor's vessel management.
- Participate fully in the achievement of team goals by bringing ideas, opinions and experience to the team voluntarily, whilst listening to and respecting the views of others.

Required Professional/Academic Experience:

- Minimum 5 years' experience in a comparable role.
- Detailed understanding of marine operations; in particular piling installation using a subsea template and jack-up vessel operations.
- Significant experience in offshore construction, preferably in the renewables industry.
- Ability to control/monitor quality assurance and environmental processes.
- HNC/HND, NVQ Level 3 in an Engineering discipline or time served Apprenticeship is essential, Degree qualified is preferable.
- GWO (WAH, First Aid, Manual Handling, Fire Awareness & Offshore Survival) training required.
- UKOG Medical or ENG1 (MCA Medical) or Belgian, Dutch etc. equivalent required.
- BOSIET or FUET with CA-EBS Training required.

Required Knowledge:

- Knowledge of:
 - offshore construction/installation is required.
 - marine construction and installation standards, codes of practice and regulations/legislation
 - commissioning and O&M of heavy installation tooling is required.
 - specifications, design, construction, commissioning, operation and maintenance of pile installation tooling
 - pile driving / drilling and associated geotechnical considerations
 - safety legislation and regulations.
- Awareness of CDM Regulations with a good understanding of the Client and Principal Contractor duties

MORAY EAST

OFFSHORE WINDFARM

supported by practical experience.

- Proficient in Office suite including Excel, PowerPoint and Word.

Other Requirements:

- Ability to travel for extended periods and at short notice.
 - Ability to work on a rotational basis and on night shift when required.

To apply or for more information, please email your CV and covering letter, outlining your motivations and relevant experience to date to: recruitment@morayeast.com