

### **Client Rep – Onshore Export Cable Route**

The Moray East Project is looking to engage an experienced Client Representative, on a contract basis, to support the work of the Electrical Package. The Electrical Team is responsible for the engineering, construction and installation of the transmission infrastructure for the Moray East Offshore Windfarm. Within this scope is the design, installation and commissioning of the onshore export cable route.

As the project transitions into the construction phase, there is a requirement for a site team to be established and a Client Site Representative to join the team. This role shall include representing Moray East at the construction site to ensure that the works are being carried out in accordance with the agreements we have in place with both our Contractors and other Stakeholders involved in the project.

The site team will support the Package Manager and Onshore Lead, and represent the Client at site to ensure their objectives are being met at site level.

#### **Main Accountabilities:**

The Client Site Representative shall support the Package Manager / Onshore Lead as follows:

- Represent the Client at the construction site.
- Execute the specific inspections on materials, equipment and construction/installation activities on site.
- Review the relevant Quality Records and, when necessary, write and issue non-conformance reports.
- Check conformity with the Quality Control Plan, obtain the relevant documentation, check procedures and equipment to be used in tests, controls and inspections, manage documents certifying tests, controls and inspections.
- Ensure the correct implementation of the approved Inspection Test Plan.
- Perform visual inspections and dimensional tests.
- Witness the tests, controls and inspections carried out.
- Perform punch-listing operations.
- Participate fully in the achievement of team goals by bringing ideas, opinions and experience to the team voluntarily, whilst listening to and respecting the views of others.
- Report to management daily / weekly.

#### **Required Professional/Academic Experience:**

- Previous construction experience with a Contractor / Utility provider involved with HV cable installation and Horizontal Directional Drilling.
- Minimum 5 years' experience in a comparable role.
- Ability to control/monitor quality assurance processes.
- HNC/HND, NVQ Level 3 in an Engineering discipline or time served Apprenticeship is essential.

#### **Required Knowledge:**

- Knowledge of safety legislation and regulations.
- Awareness of CDM Regulations with a good understanding of the Client and Principal Contractor duties supported by practical experience.
- Working knowledge of construction standards, codes of practice and regulations/legislation relating to the installation of onshore HV cable.
- Knowledge of specification, design, maintenance, construction and commissioning of onshore HV cable.
- Proficient knowledge of Office suite including Excel, PowerPoint and Word.

#### **Other Requirements:**

- Full driving licence.
- Ability to travel for extended periods and at short notice.

# MORAY EAST

## OFFSHORE WINDFARM

- Ability to work weekends (when required).

To apply or for more information, please email your CV and covering letter, outlining your motivations and relevant experience to date to: [recruitment@morayeast.com](mailto:recruitment@morayeast.com)